The Department of Human Resources will be hosting the annual Benefits Fair on Thursday, October 28, 2010.

This drop-in event will be held from 10:00 am to 2:00 pm in the Nessmith-Lane Continuing Education Building.

Over 50 vendors, including Blue Cross Blue Shield, TIAA Cref, Valic, Fidelity, and more, will be at the Fair, along with several campus departments and many of our Eagle Perks vendors.

There will be door prizes and give-aways!

Please mark this date on your calendar. More information will be sent out at a later date.

If you have questions, please contact Samantha Melton at 478-1538.

For more details please visit the website at: http://jobs.georgiasouthern.edu/benefitFair.php

Recently, the President’s Cabinet approved several new and revised University policies. To assist you in understanding these policies, we invite you to attend one of many workshops being offered.

These HR Policies and Procedures workshops are intended for all GSU employees, and especially managers and supervisors who have the task of communicating and enforcing GSU policies and procedures. These workshops will provide all employees a greater understanding of GSU policies and procedures. Question and answer sessions will be encouraged.

Monday, Oct. 18 • 8:30 – 11:00 a.m.
Monday, Oct. 25 • 8:30 – 11:00 a.m.
Thursday, Nov. 11 • 8:30 – 11:00 a.m.
Friday, Nov. 19 • 8:30 – 11:00 a.m.
Tuesday, Dec. 14 • 8:30 – 11:00 a.m.
Friday, Dec. 17 • 8:30 – 11:00 a.m.

All presentations are in the Continuing Education Building, room #2911.

*Seats are filling up! To reserve a seat, go to the University Training web site: training.georgiasouthern.edu/courses
Benefits Open Enrollment

The University System of Georgia Open Enrollment Period is scheduled from October 25, 2010 to November 5, 2010. If you make changes within this two week period, you will receive a confirmation statement during the week of November 8th. If changes are still needed at that time, you will have until November 19th to make the final changes to your benefit plans. The changes made during the Open Enrollment Period will become effective January 1, 2011.

Sessions for Benefits Information

Human Resources will be offering benefit information sessions and is encouraging employees and spouses/significant others to attend one or more of the following sessions:

Flexible Spending Healthcare and Dependent Care Overview
Wednesday, October 27, 2010
9:00 am-10:00 am
Human Resources Training Room, Rosenwald Building, Room #1200

United Healthcare Vision/Georgia Southern University Benefits Overview
Friday, October 29, 2010
9:00 am-10:00 am
College of Education Auditorium, Room #1115

Georgia Southern University Benefits Overview
Tuesday, November 2, 2010
9:00 am-10:00 am
College of Information Technology Auditorium, Room #1004

First Southern National Bank (HSA and HDHP overview)
Wednesday, November 3, 2010
9:00 am-10:00 am
2:00 pm-3:30 pm
Russell Union, Room 2041

Sessions for Open Enrollment

The last day of Open Enrollment is November 19, 2010. If you wish to add, change, or drop coverage in any of the eligible benefit plans, you must log into www.portal.adp.com. If you wish to stay with your existing health, dental, and life coverage, no action is necessary.

You will need to re-enroll in the Health Care Reimbursement Account (FSA) and the Dependent Care Reimbursement account at www.portaladp.com.

Since open enrollment is online, we have set up specific times available for employees to enter changes to their benefits package. During these times, we can assist you with your online processes in making changes to your benefits. The HR Training Room in the Rosenwald Building, Room #1200, will be available during the times scheduled below:

Monday, November 1, 2010 10:15am-5:00pm
Tuesday, November 2, 2010 10:15am-4:00pm
Wednesday, November 3, 2010 8:00am-1:30pm
Thursday, November 4, 2010 8:00am-5:00pm
Friday, November 5, 2010 8:00am-5:00pm
Monday, November 15, 2010 10:15am-5:00pm
Tuesday, November 16, 2010 10:15am-4:00pm
Wednesday, November 17, 2010 8:00am-1:30pm
Thursday, November 18, 2010 8:00am-5:00pm
Friday, November 19, 2010 8:00am-5:00pm
Woo Hoo! True Blue Fridays!

The Department of Human Resources and your Staff Council invite you to be a part of the Eagle Nation Tradition. Show your pride for Georgia Southern by wearing blue on Fridays.

Faculty and Staff are encouraged to showcase Woo Hoo True Blue Friday spirit by emailing pictures of yourself or your department all dressed up on True Blue Fridays to: HumanResourcesTraining@georgiasouthern.edu.

Once you turn in a picture, you will be mailed an official True Blue pin.

Pictures will be uploaded to the True Blue website.

Don’t be limited by just True Blue attire, any Georgia Southern blue will be recognized.

Woo Hoo True Blue!

Please contact Stephanie Scott at 8-7120 with any suggestions or ideas.

Eagle Perks & Facebook

The Georgia Southern University Employee Perks Program has a new Facebook page!

The Eagle Perks Facebook page will showcase vendors who offer discounts to Faculty and Staff. It will also have weekly updates about discount offerings, changes, and special advertising. Participating vendors with their own Facebook pages will be linked to this page as well.

Keep up with the latest Eagle Perks news by going to: http://www.facebook.com/pages/Statesboro-GA/Georgia-Southern-

University-Eagle-Perks/167197039961171?ref=sgm

If you do not have a Facebook page, you can still view the site! No sign-ups are needed.

If you’re not interested in Facebook, the Eagle Perks vendor listing is updated often and can be found at: http://jobs.georgiasouthern.edu/pdf/Perks.pdf.

Look for an Eagle Perks decal at participating area businesses. Remember to have your GSU Eagle ID with you, as many vendors may require it.
Upcoming Training Programs

October:
18th - Return of the HR Policies
20th - Advanced Word 2007
22nd - Professional Image
25th - Return of the HR Policies
26th - SEC PeopleAdmin

November:
9th - Dealing with Difficult People
11th - Return of the HR Policies
12th - The Art of Exceptional Customer Service
19th - Return of the HR Policies
23rd - Social Media Etiquette

December:
2nd - Dealing with Negativity in the Workplace
8th - How to Retain Your Superstars
14th - Return of the HR Policies
17th - Return of the HR Policies

To register for a workshop or find more information, please go to the training website at: https://training.georgiasouthern.edu/courses/default.aspx

The Tuition Assistance Program (TAP)
Deadline for Spring Semester 2011 is November 15, 2010. Please contact Sara Jo Britt at 8-0256 for more details.

New: 9 credit hours

Creativity seems to emerge from multiple experiences, coupled with a well-supported development of personal resources, including a sense of freedom to venture beyond the known.

Loris Malaguzzi

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http://jobs.georgiasouthern.edu/