



**ACADEMIC AND STUDENT AFFAIRS HANDBOOK  
OF THE UNIVERSITY SYSTEM OF GEORGIA POLICY**

Area: University System of Georgia  
Subject: Academic and Student Affairs Handbook  
Applies To: All State Colleges and Universities  
Sources: Board of Regents of the University System of Georgia

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Responsible Party: Office of the Registrar

### **I. Purpose**

The Policy Manual of the Board of Regents is the authoritative source of information concerning Board of Regents' (BoR) approved policies governing academic and student matters. The Academic Affairs Handbook is the procedural guide for implementing BoR policies related to Academic Affairs. The purpose of the handbook is to offer procedural information for implementing Board policy needed by chief academic officers and chief student officers of the institutions of the University System of Georgia.

### **II. Policy Statement**

This handbook can be found at the following website and consists of the following four sections:

[http://www.usg.edu/academic\\_affairs\\_handbook/](http://www.usg.edu/academic_affairs_handbook/)

- [Section 1. Organization and Administration](#)
- [Section 2. Academic Programs](#)
- [Section 3. Student Affairs](#)
- [Section 4. Academic Personnel](#)

The handbook is updated regularly as policy evolves. Any substantive changes to the handbook will be noted for your reference under [Updates and Revisions](#).

It is the responsibility of the Office of Academic Affairs at each institution to ensure that all appropriate institutional personnel have access to the handbook and understand these guidelines. Campus staff should follow these guidelines consistently in carrying out their work.

If, at any time, you have questions regarding any of the information in the Academic & Student Affairs Handbook, please contact a member of the Academic Affairs staff who will be happy to assist you.

Any inquiries, comments or concerns about either the content or format of these procedures may be directed to the following:

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