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- Personal & Auto Loans
- Health Savings Accounts
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Ten Locations to Serve You

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**Savannah:**
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**Metter:**
Downtown

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Welcome...

Located on the campus of Georgia Southern University, we package all the services of a first rate conference facility with a powerhouse of sophisticated technologies in “Smart Classrooms.”

As a unit of the Division of Continuing Education and Public Service, Nessmith-Lane Continuing Education Building is the campus’ premiere site for community and regional rental events. Our building’s amenities include:

- Wireless computer access
- Southern Ballroom to accommodate up to 400 people (buffet)
- Up to 15 meeting rooms of varying sizes
- 376-seat auditorium
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- Telecommunications for distance learning
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- Convenient free parking

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Visit http://ceps.georgiasouthern.edu/nessmith-lanebuilding.html

Contact us.

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If you would like to place an ad in a future issue of this publication, please call 912.478.1222 for more information.

For more information on how to book your event at the Nessmith-Lane Continuing Education Center, please contact Margaret Lee-Jones at 912.478.1753 or leejones@georgiasouthern.edu.
NEW WETLAND PRESERVE
The Wildlife Center’s expansion, the Wetland Preserve, is a new 12-acre tract focusing on hydrology, the natural flow and function of water, and is scheduled to open April 2009. The expansion includes Army Corps. of Engineers delineated wetlands and showcases three water features: a simulated beaver pond and babbling brook, waterfowl pond and a wading bird cypress swamp. The waterfowl pond features some 25 different species of waterfowl, while the cypress swamp plays host to wading birds such as the heron, egrets, and spoon bills. The theme of the expansion is WATER—a resource critical to Georgia’s environmental and economic future.

NEW AMPHIBIAN EXHIBIT!
The Center’s new amphibian exhibit showcases native and exotic frogs, toads and salamanders. The Center will host a special event to kick off the exhibit in April 2009.

WET AND WILD AMPHIBIANS WORKSHOP
In May 2009, following the kick off of the new Amphibian exhibit, The Center for Wildlife Education will present a fun and educational workshop series for individuals, families, scouts, and University and youth science clubs, “Wet and Wild Amphibians.” The workshop series will build upon the Center’s new amphibian exhibit. Participants will learn about native amphibians, frogs and their special calls, and how citizens can assist the Georgia Department of Natural Resources in the North American Amphibian Monitoring Program (NAAMP). If you would like more information regarding this workshop, please contact Krista Weatherford, Education Coordinator, at 912-478-7482.

In addition to our new exhibits & events be sure to take part in all the Center has to offer including: Flighted Raptor Demonstrations, Wildlife Programs, Habitat Walk, Down-to-Earth Encounter and much, much more!

HOURS & INFORMATION
Monday – Friday: 9 A.M. to 5 P.M., Saturday: 1 P.M. to 5 P.M.
912-478-0831 phone
http://georgiasouthern.edu/wildlife

The Carolina Chocolate Drops
Thursday • January 22, 2009 • 7:30 P.M. • $25
The Carolina Chocolate Drops are quickly gaining popularity with fans across the country. The group of young African American string band musicians that have come together to play the rich tradition of fiddle and banjo music from the Carolinas’ piedmont.

Friday • February 6, 2009 • 7:30 P.M. • $45
Hailed the world over as one of the best-loved family musicals of all time, Oliver brings to the stage some of Charles Dicken’s most unforgettable characters along with one of Broadway’s most memorable scores. Hits such as “Consider Yourself At Home,” “Food, Glorious Food” and “Where Is Love” surround this heartwarming tale of the young orphan, Oliver Twist.

George Winston
Friday • February 20, 2009 • 7:30 P.M. • $30
Pianist George Winston captivated audiences with his touching renditions of the seasons and his nuanced interpretation of the “standards” we love. George plays three styles of music: melodic folk piano, New Orleans R & B, and stride piano.

NORTH CAROLINA DANCE THEATRE
Saturday • April 4, 2009 • 7:30 P.M. • $25
A great program of American Masterpieces in Choreography. Included in the program are masterpieces by Alvin Ailey, George Balanchine and Twyla Tharp. This program is a great chance to see America’s greatest choreographers’ work, live and in our warm, intimate theatre.

Thursday • April 23, 2009 • 8:00 P.M. • $45
There truly is “no place like home” as the greatest family musical of all time twists its way into Statesboro! This production features breathtaking special effects, dazzling choreography and classic songs.

Don’t miss this one—and bring your kids!

Box office open Tuesday – Friday, 10 a.m. to 4 p.m.
For tickets call 912–478–7999

http://ceps.georgiasouthern.edu/conted • CONTINUING EDUCATION CENTER
ON EXHIBIT:
MAD SCIENTIST LABORATORY: LIFE SCIENCE
NOW through – May 3, 2009
Hands-on exhibit all year long! Like scientists, visitors will practice sorting and categorizing organisms, discover the hidden pigments in green leaves, match organismal adaptations with the appropriate habitat, and investigate earthworm behaviors. And much more!

TREASURES OF THE COASTAL PLAIN
January 20 – April 19, 2009
Like letters and documents, the objects we fashion for use and display tell a story. Explore the history of the coastal plain through unique “treasures” of material culture preserved by museums, collectors, and historical societies throughout south Georgia.

INDELIBLE (P)INK: THE PINK PANTHER AND POPULAR CULTURE
May 11 – July 19, 2009, Original animation cells and production sketches are a blast from the past spying on the Pink Panther as an example of popular culture while uncovering his contribution to 20th century animation.

THE INSPECTOR’S MYSTERY MAZE
May 11 – August 16, 2009
In honor of the Pink Panther’s debut in the 1963 film starring Peter Sellers as the bumbling Inspector Clouseau, try your hand as a detective and find your way through the Museum’s maze to solve a mystery. Create your own artwork in activities tracing the development of animation. Maze Admission: $2.00 each • Members Free

SPECIAL EVENTS:
DON’T MISS THE 4TH ANNUAL FOOD & COOKING FESTIVAL
March 6, 2009 (Dinner)
March 7, 2009 (Festival)

MUSICAL MORSELS AT THE MUSEUM
February 10, 2009 • March 10, 2009 • April 7, 2009
Themed concerts by the Magellien String Quartet.
See our website for complete details.

HOURS & INFORMATION
Monday – Friday: 9 A.M. to 5 P.M., Weekends: 2 P.M. to 5 P.M.
912-478-5444 phone
http://ceps.georgiasouthern.edu/museum

Georgia Southern Botanical Garden

Georgia Southern Botanical Garden is a free and accessible place where people of all ages can enjoy the rich cultural history and unique natural beauty of the Southeastern Coastal Plain. The Garden offers 11 acres of gardens, the original farmstead of Dan and Catharine Bland and the Rural Life Museum.

UPCOMING IN 2009:

LUNCH AND LEARN:
Handcrafted Artisanal Cheese,
Thursday • January 22, 2009 • 12 P.M. – 1 P.M.
Dane Huebner and Rip Williams, Flat Creek Lodge Dairy.

Taste of Honey, Thursday • April 30, 2009 • 12 P.M. – 2 P.M.
Bobby Colson, B and G Honey Farm.

SPRING FESTIVAL AND PLANT SALE
Saturday • March 28, 2009 • 10 – 2 P.M.

WINE, MOONLIGHT AND MAGNOLIAS
Thursday • April 16, 2009 • 7 P.M. – 9 P.M.
Taste a variety of wines, enjoy gourmet foods, and bid on one-of-a-kind items & getaways at our annual fundraiser.

HOURS & INFORMATION
Garden open daily from 9 A.M. to dusk
Bland Cottage open: Monday – Friday: 10 A.M. to 4 P.M.,
Sunday: 1 P.M. to 4 P.M., Cottage Closed Saturday
912-871-1149 phone
For information and registration, visit the Garden’s web site:
http://ceps.georgiasouthern.edu/garden
BALLROOM & SOCIAL DANCE CLASS

Come join your friends for a six-week dance class learning the EAST COAST SWING and RUMBA. Learn the basic movement in each dance along with beginner thru intermediate steps in each dance. You will feel more comfortable dancing at weddings, on cruises, or just on a night out. Dancing is great exercise for the mind and body. Come join us - you will be glad you did!

Dates: Thursdays, 2/5/2009 to 3/19/2009 (no class 3/5)
Time: 6:30 PM to 7:30 PM
Location: College Plaza Activity Room, Statesboro, GA
Cost: $75 per person or $125 per couple
Instructor: Jimmy & Gail McNeely, Professional Dance Teachers

Please arrive 15 minutes early for the first class to allow time to sign a required Waiver of Liability.

PUPPY KINDERGARTEN
09CACCE2480A • STARTS JANUARY 27
09DACCE2480A • STARTS APRIL 21
09AACCE2480A • STARTS SEPTEMBER 1

Puppy Kindergarten is an introductory class for puppies between 12 and 24 weeks (3-6 months). During this unique class, emphasis is placed on puppy behaviors like inappropriate mouthing and biting as well as house-training advice. Runs five Tuesdays.

Time: 6:30 PM to 7:30 PM
Cost: $125 per person

TEENAGER MANAGEMENT DOG TRAINING
09CACCE2481A • STARTS JANUARY 28
09DACCE2481A • STARTS APRIL 22
09AACCE2481A • STARTS SEPTEMBER 2

For dogs between 7 and 12 months. You will learn to teach your dog to pay attention when asked, come when called, walk on a loose leash and lie down and stay. Management skills, socialization and problem solving will also be stressed. Runs five Wednesdays.

Time: 6:30 PM to 7:30 PM
Cost: $125 per person

BASICS OF SELLING ON eBay
09CACCE2801A • MONDAY, MARCH 2 & TUESDAY, MARCH 3
09CACCE2801B • SATURDAY, MARCH 21
09DACCE2801A • SATURDAY, JUNE 6

Acquire the skills necessary to buy and sell on eBay! This course is for all potential eBayers, whether you are a budding small-business entrepreneur or just wish to make a little money while cleaning out the attic. Topics include using your personal computer and other equipment to produce quality photos for presentation on sales items, acquiring the techniques to become a super seller, and receiving payments through PayPal.

Dates: Monday and Tuesday, 3/2/2009 to 3/3/2009 (#09CACCE2801A)
Time: 6:30 PM to 8:00 PM
Location: Nessmith-Lane Building, Statesboro, GA

Date: Saturday, 3/21/2009 (#09CACCE2801B)
Time: 1:00 PM to 4:00 PM
Location: Nessmith-Lane Building, Statesboro, GA

Date: Saturday, 6/6/2009 (#09DACCE2801A)
Time: 1:00 PM to 4:00 PM
Location: Coastal Georgia Center, Savannah, GA
Cost: $59 per person
(an optional Student Manual is available for an additional $20)
Instructor: Shari Waters, eBay Trained Education Specialist

FAMILY DOG TRAINING
09CACCE2482A • STARTS JANUARY 29
09DACCE2482A • STARTS APRIL 23
09AACCE2482A • STARTS SEPTEMBER 3

For dogs older than 12 months. This class is for older dogs that are just beginning training or new to positive reinforcement. You will learn to teach your dog to pay attention when asked, come when called, walk on a leash and lie down and stay. Management skills, socialization and problem solving will also be stressed. Runs five Thursdays.

Time: 6:30 PM to 7:30 PM
Cost: $125 per person

For more information, please contact Judy Hendrix-Poole at 912.478.1755 or janreyn@georgiasouthern.edu or visit http://ceps.georgiasouthern.edu/conted/dogobedience.html

Location: Dogs Live Happy Statesboro
Orientation Dates: January 20 • April 14 • August 25
at 6:30 PM

Dogs Do Not Attend orientation date

Instructor: Sissy Haskel

BEYOND THE BASICS OF SELLING ON eBay
09DACCE2802A • MONDAY, APRIL 20 AND TUESDAY, APRIL 21
09DACCE2802B • SATURDAY, MAY 2
09DACCE2802C • SATURDAY, JUNE 13

Go beyond the basics of selling on eBay! This course teaches students to be successful on eBay by learning how to start a business on eBay, increase sales with proven marketing techniques, find new sources of merchandise, open an eBay Store, use listing tools to improve productivity, and track sales with reports and research.

Dates: Monday and Tuesday, 4/20/2009 to 4/21/2009 (#09DACCE2802A)
Time: 6:30 PM to 8:00 PM
Location: Nessmith-Lane Building, Statesboro, GA

Date: Saturday, 5/2/2009 (#09DACCE2802B)
Time: 1:00 PM to 4:00 PM
Location: Nessmith-Lane Building, Statesboro, GA

Date: Saturday, 6/13/2009 (#09DACCE2802C)
Time: 1:00 PM to 4:00 PM
Location: Coastal Georgia Center, Savannah, GA
Cost: $59 per person
(an optional Student Manual is available for an additional $20)
Instructor: Shari Waters, eBay Trained Education Specialist

For more information about Selling on eBay, please contact Janice Reynolds at 912.478.1755 or janreyn@georgiasouthern.edu or visit http://ceps.georgiasouthern.edu/conted/ebay.html

http://ceps.georgiasouthern.edu/conted • CONTINUING EDUCATION CENTER
COOKING CLASSES

LOCATION: CHRISTOPHER’S RESTAURANT LOCATED AT MIDTOWN MARKET, 441 SOUTH MAIN STREET, STATESBORO, GA
COST: $55 PER PERSON OR $109 PER COUPLE
INSTRUCTOR: CHEF STEPHEN CAMPBELL

09CACCE2487A • VALENTINES (NOT JUST LIMITED TO COUPLES!)
Surprise your Valentine with this cooking class. Come learn to cook a four-course meal with your Valentine, a gift you can both enjoy. This class includes a tasting of each course of food and wine.
Course 1 • Bibb Lettuce Salad with Strawberries and Late Harvest Riesling Vinaigrette
Course 2 • Oysters on the Half Shell with Champagne Minnionette
Course 3 • Roasted Cornish Game Hen with Pears (Wine/sparkling water)
Course 4 • Roasted Cornish Game Hen with Pears (Wine/sparkling water)
Date: Thursday, 2/12/2009
Time: 7:00 PM to 9:30 PM

09CACCE2815A • ITALIAN COOKING
(SIMILAR TO THE SHOW “MOLTO MARIO”)
Learn how to make Italian dishes from scratch, start to finish. Vive Bene, Spesso L’Amore, Di Risata Molto. Italian cuisine is meant to be shared with friends and loved ones! Add a few laughs and it’s the perfect evening. Possible dishes: Calamari, Arancini, Fresh Pasta, Fettuccini and Ravioli, Tomato Sauce, Alfredo Sauce, Tiramisu and Fresh Mozzarella.
Date: Thursday, 3/12/2009
Time: 7:00 PM to 9:30 PM

09CACCE2593A • BREAKFAST EGGSTRAVAGANZA
From simple to “eggstravagant,” learn how to cook gourmet breakfast dishes with flair. Possible dishes: French-Style Omelet, Breakfast Casserole, Pancakes.
Date: Saturday, 3/28/2009
Time: 12 Noon to 2:00 PM

09DACCE2488A • CHEERS COCKTAIL PARTY
Make your next party a hit with quick and easy recipes for great party food. Learn some very creative drink recipes to go along with your hors d’oeuvres. These tips are meant to impress and will have your friends thinking you had your party professionally catered.
Date: Thursday, 4/16/2009
Time: 7:00 PM to 9:30 PM

09DACCE2492A • SPANISH TAPAS
In the heart of Spanish cooking lies the origins of Tapas, little bites of delicious appetizers meant to be enjoyed with your favorite drink. Cook a few selections from a style of cooking that is only limited by a cook’s imagination. Possible dishes: Frittata, Stuffed Peppers, Stuffed Squid, Calamari, Tortilla Espanola, Park Empanadas, Sangria.
Date: Thursday, 5/14/2009
Time: 7:00 PM to 9:30 PM

For more information, please contact Sybil Fickle at 912.478.5557 or sfickle@georgiasouthern.edu or visit http://ceps.georgiasouthern.edu/conted/cooking.html

WOMEN’S FORUM

09DACE2441A
Co-sponsored by Magnolia Coastlands Area Health Education Center (AHEC) and Georgia Southern University’s Jiann-Ping Hsu College of Public Health.
Barbara Dooley brings her witty and captivating story to the University’s fourth Women’s Forum. Married to Vince Dooley, the legendary former head football coach and athletic director of the University of Georgia, Mrs. Dooley recalls the mischief and mayhem of life among the Dawgs. Adding another dimension to her presentation is the inspiration Mrs. Dooley brings as a breast cancer survivor. Her story will motivate others who battle challenges of their own.
Date: Thursday, 4/2/2009
Time: 11:30 AM to 1:00 PM
Location: Nessmith-Lane Building, Statesboro, GA
Cost: $25 per person
Speaker: Barbara Dooley
For more information, please contact Sybil Fickle at 912.478.5557 or sfickle@georgiasouthern.edu or visit http://ceps.georgiasouthern.edu/conted/womensforum.html

MISSOULA CHILDREN’S THEATRE

SUMMER DRAMA CAMP

09DACCE1117A
The nation’s largest touring children’s theatre, MCT has toured from Montana to Japan for more than 30 years. A tour team arrives in a given town with a set, lights, costumes, props and makeup -- everything it takes to put on a play...except the cast.
The team holds an open audition and casts 50 to 60 local students to perform in the production, an original adaptation of a classic children’s story or fairytale.
Roles are especially suited for all skills and experience levels. Students entering first through twelfth grades are all welcome.
Times: 8:30 AM to 4:00 PM (Daily), 10:00 AM to 3:00 PM (Saturday)
Location: Georgia Southern University Performing Arts Center
Cost: $225 per person
For more information, please contact Sybil Fickle at 912.478.5557 or sfickle@georgiasouthern.edu or visit http://ceps.georgiasouthern.edu/conted/camps.html

ATLANTA BALLET

SUMMER DANCE INTENSIVE

09ACCE1332A
Chosen by audition, participants will have the opportunity to participate in an intensive program featuring a challenging, comprehensive curriculum that emphasizes strong technical, artistry, and performance. Led by Atlanta Ballet Centre’s artistic director and the dean, this summer program offers outstanding faculty and master guest teachers dedicated to helping each student maximize his or her potential.
Dates: Sunday to Friday, 7/5/2009 to 7/17/2009
Hosted by The Continuing Education Center, Georgia Southern University
Presented by the Atlanta Ballet Centre for Dance Education
For students ages 11 years of age and up
For audition schedule, visit the Atlanta Ballet web site at www.atlantaballet.com
THE FLYING EAGLES

TRAIN JOURNEYS OF THE ALPS
09DACCE2723A
10 Days • 16 Meals: 9 Breakfasts - 7 Dinners
Highlights: ...GoldenPass Panoramic Train • Chateau de Chillon • Zermatt Matterhorn • Gornergrat Railway • Glacier Express • Bernina Express • St. Moritz • Innsbruck • Salzburg

Discover breathtaking Alpine vistas this summer as you journey on some of the most dramatic railway lines and roads that pass through Switzerland, Italy and Austria. Experience Swiss train travel, renowned for its special engineering and impeccable service, as you travel on four amazing trains. Enjoy the stunning beauty of the magnificent Alps, charming traditional villages and grand castles, and the distinctive cultural treasures found in this pristine corner of Europe.

Day 1: Overnight Flight to Geneva, Switzerland from Atlanta
Day 2: Stresa, Lago Maggiore, Italy - Tour Begins
Your tour begins in picturesque Stresa on Lago Maggiore.
Day 3: Lausanne - GoldenPass Train
Climb aboard the GoldenPass Panoramic Train for your first Alpine rail journey from Lake Geneva region to Gstaad.
Day 4: Lausanne - Chateau de Chillon - Zermatt
This morning travel by motorcoach to visit the legendary Chateau de Chillon, considered the most well-preserved medieval castle in Europe. You will also see the famous Matterhorn.
Day 5: Zermatt - Gornergrat Railway - Zermatt
Explore this quaint pedestrian-only village and take a ride on the Gornergrat Railway, featuring a special cogwheel that improves traction on steep slopes.
Day 6: Zermatt - Glacier Express Train - St. Moritz
Traverse bridges and tunnels while aboard the world-renowned narrow-gauge Glacier Express, the most charming express train in the world.
Day 7: St. Moritz - Bernina Express - St. Moritz
Embark on the Bernina Express Train, which travels along one of the most scenic railway lines in the world.
Day 8: St. Moritz - Innsbruck
Travel to the magical city of Innsbruck, host to two winter Olympics, nestled comfortably in the mountains.
Day 9: Innsbruck - Salzburg - Innsbruck
Travel through the Austrian countryside to the magnificent city of Salzburg.
Day 10: Innsbruck
A local guide leads a city tour of Innsbruck highlighting Maria Theresienstrasse, the Hofburg and the “Golden Roof,” all set against the backdrop of the lovely Austrian Alps.
Day 11: Innsbruck - Tour Concludes
Your tour ends today in the city of Innsbruck. Travel back to Atlanta.

Cost: per person rates: Double $4,599; Single $5,099; Triple $4,549
Included in Price: Round trip air from Hartsfield International Airport - Atlanta Air taxes and fees/surcharges of $420 (subject to increase until paid in full), Hotel transfers.
Not Included in Price: Cancellation Waiver and Insurance of $200 per person.

Trips in Development (with detailed offerings soon to be announced)
Holland
3/2010
Paris
6/2010
Prague, Budapest, Vienna - 12/26/2010 to 1/5/2011
Southeast Asia
12/2011

http://ceps.georgiasouthern.edu/conted • CONTINUING EDUCATION CENTER
I’M IN CHARGE! NOW WHAT DO I DO?
09CACCE2724A • This training is state-approved by Bright from the Start: Georgia Department of Early Care and Learning for child care providers. Clock Hours: Two (2) • Competency Level: ADM-1 Training Approval Code: TG-BFTS-17218

You got into the childcare business for one reason - you love children! But no one told you about the business part! Budgets, staff, parents, payroll, taxes, forms, regulations, inspections - the list is endless! You work day and night and still you can’t seem to get ahead. And what about the kids?! In this class you will learn the simple structure you can follow to stay on top of the paperwork and the people so that you can do what you love - take care of the children!
Date: Friday, 1/30/2009
Time: 1:30 PM to 3:30 PM
Location: Nessmith-Lane Building, Statesboro, GA
Cost: $50 per person
Instructor: Peter Doliber
For more information, please contact Janice Reynolds at 912.478.1755 or janreyn@georgiasouthern.edu or visit http://ceps.georgiasouthern.edu/conted/framework.html

SOUTHERN CONFERENCE ON CHILDREN
09CAAH51208A

Leaders in family and child studies, early childhood education, and professionals in related fields will identify and discuss trends and techniques for working with young children. Included are special sessions designed for center directors. Certificates of attendance will be awarded for 5.0 hours of participation. Bright from the Start recognizes this conference for updating staff training requirements.
Date: Saturday, 1/31/2009
Time: 9:00 AM to 4:00 PM
Location: Nessmith-Lane Building, Statesboro, GA
Cost: $50 per person • $55 after 1/16/2009
Keynote Speakers: Hugh Hanley and Joseph Kropp
For more information, please contact Janice Reynolds at 912.478.1755 or janreyn@georgiasouthern.edu or visit http://ceps.georgiasouthern.edu/conted/soc.html

STUDENT SUCCESS IN FIRST-YEAR COMPOSITION CONFERENCE
09CALWL1409A

Designed to promote the success of students in their post-secondary English Composition courses, this conference seeks to establish and maintain an ongoing dialogue among college and high school composition teachers. Committed to offering practical, strategy-oriented teaching workshops, as well as theoretical presentations of composition topics that focus on the link between high school and college, we invite writing teachers from four- and two-year colleges, technical schools, and high schools, as well as graduate students.
Date: Friday, 2/6/2009
Time: 9:00 AM to 4:30 PM
Location: Nessmith-Lane Building, Statesboro, GA
Cost: $70 per person / late fee $85
Registration Closes: 5 p.m., Wednesday, 2/4/2009.
For more information, please contact J. Marie Lutz, 912.478.1763, seminars@georgiasouthern.edu, or visit http://ceps.georgiasouthern.edu/conted/SSFYC.html

LONG-TERM CARE FOR YOU AND YOURS
09CACCE2820A

This class is designed for those making decisions about long-term care - their own or someone else’s. Explore long-term care options and resources available, from in-home care to nursing home placement, as well as financial issues surrounding each option. Case studies will be discussed to illustrate relevant issues.
Date: Thursday, 2/5/2009
Time: 1:00 PM to 5:00 PM
Location: Coastal Georgia Center, Savannah, GA
Cost: $49 per person
Credits available: NASW, LPCA, GSBNHA
Instructor: Rachel Robertson
For more information, please contact Laura Lee at 912.478.2374 or visit http://ceps.georgiasouthern.edu/conted/longtermcare.html

UNDERSTANDING DEMENTIA & ALZHEIMER’S
WHAT EVERY HEALTH CARE PROVIDER SHOULD KNOW
09CACCE2369A

This one-day educational event is ideal for those who want to gain a greater understanding of dementia-related conditions. Both professional and family care providers will get the most up-to-date and evidence-based information about the typical symptomatic behaviors associated with various dementias.
You will also learn care provision strategies and options that can be used to effectively care for the person living with dementia with minimal use of behavioral medications and improved communication and interactional outcomes.
Date: Friday, 2/6/2009
Time: 8:00 AM to 4:00 PM
Location: Coastal Georgia Center, Savannah, GA
Cost: $125 per person (includes continental breakfast, lunch, and conference materials)
Keynote Speaker: Teepa Snow, MS, OTR/L, FAOTA, Occupational Therapist, Dementia Care & Dementia Education Specialist
For more information, please contact Sybil Fickle at 912.478.5557 or sfickle@georgiasouthern.edu or visit http://ceps.georgiasouthern.edu/conted/dementia&aging.html

MEDICAL MANAGERS: LEADERSHIP & EFFECTIVE COMMUNICATION
09CACCE2831A

The first in a new series for medical office managers and staff, this seminar is run by a leader in the healthcare field. Learn how leaders get things done through communication, develop listening techniques to support and strengthen your team, and discover how to create a trusting, honest and dedicated team environment.
Date: Wednesday, 2/18/2009
Time: LUNCH SERIES: 11:00 AM to 1:30 PM
Location: Nessmith-Lane Building, Statesboro, GA
Cost: $49 per person includes lunch
Instructor: Cynthia Watts
For more information, please contact Laura Lee at 912.478.2374 or visit http://ceps.georgiasouthern.edu/conted/medical.html
16TH ANNUAL NATIONAL BEREAVEMENT TELECONFERENCE: DIVERSITY AND END-OF-LIFE CARE

09DACE1085A

The Hospice Foundation of America’s annual teleconference will examine how diversity influences end-of-life decision making and the impact that culture has at the time of death and during bereavement. One of the goals of the teleconference is to increase sensitivity by helping professionals acknowledge how their own cultural values and assumptions influence the delivery of care.

The program will include a special examination of hospice care and diversity, including how hospices are reaching out to diverse groups and incorporating traditional practices and alternative therapies. The program will also discuss the challenges that may occur when culture considerations may cause ethical concerns or moral distress.

Date: Wednesday, 4/29/2009
Time: 1:30 PM to 4:00 PM
(persons wishing to earn Continuing Education Units through the Hospice Foundation of America (HFA) will stay for an additional 30 minute discussion)
Location: Nessmith-Lane Building, Statesboro, GA
Cost: Free to the public. There is an additional charge for professionals who would like to earn Continuing Education Units through HFA. Specifics are outlined on the website.
Sponsors: Georgia Southern University’s Continuing Education Center, Ogeechee Area Hospice, Magnolia Coastlands Area Health Education Center
For more information, please contact Janice Reynolds at 912.478.1755 or janreyn@georgiasouthern.edu or visit http://ceps.georgiasouthern.edu/conted/LWGTeleconference.html

HAZARDOUS MATERIALS WORKSHOP

09CACE2811A - (FEDERAL DOT COMPLIANCE)

This two-day workshop is designed for individuals who must comply with Federal Department of Transportation regulations for transporting hazardous materials. The workshop covers the use of the Hazardous Materials Regulations (HMR), and covers shipping papers, marking, labeling, placarding, and packaging requirements. Participants receive a current copy of the HMR and supplemental material. The workshop includes extensive work with parts 107-178 and the DOT Security Requirements (HM-232). Upon successful completion, each participant will receive a QSSI Certificate of Completion, and a laminated training certification card.

Date: Thursday and Friday, 3/26/2009 to 3/27/2009
Time: 8:00 AM to 5:00 PM
Location: Coastal Georgia Center, Savannah, GA
Cost: $595
Instructor: James R. Shelburn
For more information, please contact J. Marie Lutz at 912.478.1763, seminars@georgiasouthern.edu or visit http://ceps.georgiasouthern.edu/conted/hazmat.html

SAFETY AND OSHA CLASSES OFFERED IN PARTNERSHIP WITH QUALITY SAFETY SERVICE, INC.

2 day–Federal Motor Carrier (FMCSR) Safety Regulations Workshop
4 day–Hazardous Waste (RCRA) Management Workshop
5 day–Emergency Response Hazardous Materials Technician Level Workshop
40 hour–Hazardous Waste Operations and Emergency Response (HAZWOPER) Workshop
2 day–DOT Hazardous Materials Technician Level Workshop
3 day–DOT Hazardous Materials and Hazardous Waste Workshop
4 day–OSHA Approved Voluntary Compliance program

Classes will be held in San Antonio, TX.
For more information, please contact Dr. Tony Bretti, Director of Continuing Education/Assistant Dean at 912.478.5442 or tbretti@georgiasouthern.edu.

TEACH FOR US!

The Continuing Education Center at Georgia Southern University is actively recruiting instructional proposals which feature innovative ideas for classes, workshops, trainings, lectures, and other educational experiences for professional development (corporations and businesses), personal development and leisure.

Faculty, staff and the general public are encouraged to respond to this Call for Proposals.

Please visit at http://ceps.georgiasouthern.edu/conted/teachCE.html to read our proposal guidelines and access the online proposal submission form. The web site also features several program ideas that need qualified instructors as soon as possible. We look forward to hearing from you.

Call 912.478.5551 to register for any program
LEGAL AWARENESS IN THE WORKPLACE (LAW) SEMINARS

LAW 102: RECENT DEVELOPMENTS IN THE FAIR LABOR STANDARDS
09CACCE1661A
Are your employees correctly classified as exempt or non-exempt, according to the August, 2004 ruling? A new Supreme Court decision requires employers to consider whether preliminary and post-work activities are covered as work time. Review the new Dept of Labor opinion letters and get on the right side of the law.
Date: Tuesday, 2/10/2009
Location: College of Coastal Georgia, Brunswick, GA
Instructor: Jennifer Dickinson, Attorney at Law

LAW 104: COORDINATING THE TRIAD OF FMLA, ADA AND WORKER’S COMPENSATION
09CACCE1663A
This 1.5-hour program addresses issues of paid leave, accommodation of injuries through light duty assignments, tardiness/absenteeism policies and more.
Date: Tuesday, 3/24/2009
Location: Coastal Georgia Center, Savannah, GA
Instructor: Shawn Kachmar, Attorney at Law

LAW 117: ADDRESSING EMPLOYEE LEAVE ISSUES
09DACCE2838A
Employee leave issues are the focus of this new seminar. In addition to leave requirements under the FMLA, the ADA, and state Workers Compensation laws, did you know that various federal and state laws provide for employee leave or job protections for military service, jury duty, and voting, among other situations? Is your company in compliance?
Date: Tuesday, 4/28/2009
Location: Coastal Georgia Center, Savannah, GA
Instructor: Shawn Kachmar, Attorney at Law

LAW 118: EFFECTIVE RECRUITING, SCREENING, BACKGROUND INVESTIGATIONS
09DACCE2510A
Who wouldn’t want to hire the job candidate who gives the best interview? But to make the best, most prudent choice for your firm’s future, you should make sure that you follow federal employment laws in the interviewing and application process, that background checks are done pursuant to the FCRA and that all hiring decisions are made in compliance with applicable law.
Date: Tuesday, 5/12/2009
Location: Coastal Georgia Center, Savannah, GA
Instructor: Shawn Kachmar, Attorney at Law

LAW 101: INTERNAL INVESTIGATIONS & DOCUMENTATION, DISCIPLINE & DISCHARGE
09DACCE1660A
Learn the legal concerns of running a thorough employee investigation for harassment, accident, or more. Avoid charges of slander, libel, privacy violation, etc. From pre-hire procedures through discipline and discharge, what are the most effective ways to avoid employment-related claims against your company.
Date: Tuesday, 6/23/2009
Location: Coastal Georgia Center, Savannah, GA
Instructor: Sarah Lamar, Attorney at Law

LAW 108: GEORGIA EMPLOYMENT LAW
09AACCE2154A
This seminar covers various Georgia employment law topics, including the creation of at-will and contract employment, negligent supervision/retention of employees, defamation in the context of employment references, and workplace privacy. Explores Georgia discrimination and compensation laws in light of their federal counterparts.
Date: Tuesday, 7/28/2009
Location: Coastal Georgia Center, Savannah, GA
Instructor: Wade Herring III, Attorney at Law

The Coastal Georgia Center (CGC) is a host site for meetings, conferences, workshops, graduate courses, and more.

Coastal Georgia Center
Degrees Offered
MBA* Web MBA also available
EdD* Curriculum Studies
Educational Administration
Eds* Educational Leadership
Counselor Education
Teaching and Learning
MEd* Early Childhood
Middle Grades
Reading
Counselor Education
Educational Leadership
MPA** Master of Public Administration
MacC* Master of Accountancy
MSWK** Master of Social Work
MSUS** Master of Science in Urban Studies and Planning
*Georgia Southern University **Savannah State University

COST: $69, CORPORATE RATE FOR 3 OR MORE $59 TIME FOR EACH SEMINAR: 6 PM TO 7:30 PM
For more information, please contact J. Marie Lutz, SPHR at 912.478.1763, seminars@georgiasouthern.edu or visit http://ceps.georgiasouthern.edu/conted/lawseminar.html
CERTIFICATE IN PROFESSIONAL HUMAN RESOURCE MANAGEMENT

09CAABA1006A

This nationally-offered 36-hour review course provides a broad overview of human resource management issues and the core body of HR knowledge. HR professionals learn the key areas identified by the HR Certification Institute. The course is frequently used to prepare for the PHR/SPHR certification exam.

Offered in cooperation with the Society for Human Resource Management (SHRM), the course incorporates the SHRM Learning System study materials designed by subject matter experts and including six study modules, a CD-ROM featuring 1,000-plus practice questions, and a range of study materials.

Participants attend a mandatory 1-hour orientation on Monday, January 26, 6 PM - 7 PM, at the Coastal Georgia Center. Course materials will be distributed only at orientation.

Dates: 12 Mondays, 2/2/2009 to 4/20/2009
Time: 6:00 PM - 9:00 PM
Location: Coastal Georgia Center, Savannah, GA
Cost: $955 per person; $905 for SHRM members
Late rate: $985 after 5 pm, Tuesday, 1/20/2009
Registration closes at noon, Monday, 1/26/2009

For more information, please contact J. Marie Lutz, SPHR at 912.478.1763, seminars@georgiasouthern.edu or visit http://ceps.georgiasouthern.edu/conted/HRcertificate.html

LEADERSHIP SKILLS FOR THE FRONT-LINE MANAGER

09CAABA1020A

Line employees report that their job satisfaction is closely tied to the “people skills” of their direct manager or supervisor. These soft skills include motivating and coaching employees, delegating responsibilities, communicating effectively, solving problems, resolving conflicts, and managing change.

A proven favorite since 2000, Leadership Skills for the Front-Line Manager provides 32 hours of managerial training across an eight-week period. Each 4-hour session covers a key topic in detail.

If you have been promoted to a management or supervisory position because of your current expertise, you need a new skill set: knowing how to effectively supervise the people who report to you. If you have been in a leadership role for a longer period, but want additional knowledge and practical skills to improve your style, this course is also for you.

If you are a director, manager, HR staff member, or supervisor in any field, choose this program for eight weeks of hands-on, participatory learning on issues you face daily. Each four-hour session covers a key topic in detail.

Time: 8:30 AM to 12:30 PM
Location: Coastal Georgia Center, Savannah, GA
Cost: $600 (Corporate rate for 4 or more from same firm: $550)
Late-rate $625 after 5 pm, Friday, 2/20/2009

NOTE: Registration closes noon, Friday, 2/27/2009
Instructors: Faculty are professors from the University’s management, marketing and law programs.

For more information, please contact J. Marie Lutz, SPHR, 912.478.1763, seminars@georgiasouthern.edu or visit http://ceps.georgiasouthern.edu/conted/supervisor.html

SHRM ESSENTIALS OF HUMAN RESOURCE MANAGEMENT

Using training materials developed with the Society for Human Resource Management (SHRM), Georgia Southern University’s instructor introduces human resource concepts in a practical setting to business professionals and staff. Human resource personnel and others who need basic skills and knowledge in HR will gain valuable knowledge from this program.

Georgia Southern University runs the course as an intensive two-day corporate training seminar. This program is ideal for bringing together your entire HR unit to engage and learn in an interactive group setting.

We will work with you to schedule dates and times when our experienced HR instructor will teach your employee group of 10 or more, either on-site at your facility or in another training facility convenient to your personnel.

For more information, please contact J. Marie Lutz, SPHR, 912.478.1763, seminars@georgiasouthern.edu, visit http://ceps.georgiasouthern.edu/conted/HRessentials.html

SEE WHAT OUR SATISFIED CUSTOMERS OF LEADERSHIP SKILLS FOR THE FRONT-LINE MANAGER HAVE TO SAY!

“Wonderful session. Today I really learned a lot about handling difficult people, dealing with the public. This is one class that is definitely a must have!”

Yvonne Mack, Lead Nurse, Chatham County Health Department

“Excellent training, it will be very useful in my day-to-day role as a supervisor.”

Melissa Powell, Supervisor, IKEA Distribution Center

In Partnership with

Society for Human Resource Management

ShrM
CERTIFIED FIBER OPTICS TECHNICIAN (CFOT)

Want to become a Certified Fiber Optics Technician? Our 3-day basic fiber optics course combines theory and 75% hands-on activities to prepare you for the CFOT (Certified Fiber Optics Technician) test that is sanctioned by the FOA (Fiber Optics Association) and given and graded the final class day. Learn core industry standards; how to install, terminate, splice, and properly test installed fiber cable to existing standards; and much more.

This course is accredited by BICSI for 21RCDD & 12 Installer Level 2/Technician Continuing Education Credits.

**Prerequisite:** Basic Computer Knowledge.

**Dates:** Monday to Wednesday, 1/26-1/28/09 (#09CACCE2474A)

**Location:** Coastal Georgia Center, Savannah, GA

**Instructor:** Peter Morcormbe, CFOT, CFOS/I

**All Course Fees include:** study materials, CD, and textbook: The Fiber Optic Technician’s Manual, 3rd Ed. by Jim Hayes.

**CERTIFIED FIBER OPTICS SPECIALIST / SPLICING (CFOS/S)**

Want to be certified as proficient in installing and making mechanical and fusion splices according to industry standards? Open to anyone, this 2-day, 75% hands-on program will teach you the importance of high performance splicing and how to achieve these splices.

Classroom activities include training in both fusion and mechanical splicing of both single and multi mode fiber optic cables. In addition to basic splicing activities, you will be required to correctly and efficiently install spliced fibers into splice trays and trays in various enclosures and to demonstrate proficiency in interpretation of splice loss using OTDR splice traces.

If you pass the FOA (Fiber Optics Association) exam given and graded on the final day of class, you become registered with the FOA as a Certified Fiber Optic Specialist in Splicing (CFOS/S). To take this exam, you must already have taken the CFOT exam or else take it during class (for an extra fee). This course is accredited by BICSI for 14 RCDD & 14 Installer Level 2/Technician CECs.

**Suggested Prerequisites:** CFOT Course or any other formal Fiber Optics training course within previous 6 months, or one year of experience.

**Dates:** Monday to Tuesday, 1/26-1/27/09 (#09DACCE2474A)

**Cost:** $675

PREMIER WORKFORCE DEVELOPMENT

(Choose from over 50 courses)

**Flexible Payment Plans Available - No Interest Incurred**

Workforce development is a key component to your organization’s success. By investing in the skills of your employees, you help to ensure the long term success of your organization. We offer packages for customized training which includes:

**Workforce Development Package “A”**

Pick any four, 4-hour professional training programs for only $5,950 and choose three more for free. (28 hours total)

**Workforce Development Package “B”**

Pick any three, 4-hour professional training programs for only $4,250 and choose two more free. (20 hours total)

**Workforce Development Package “C”**

Pick any two, 4-hour professional training programs for only $2,550 and choose one more free. (12 hours total)

**Purchasing Package A will automatically enroll your organization into the Georgia Southern University Continuing Education Center’s, Corporate Education Academy™ where your organization will receive a 15% discount on any standard continuing education program offered (excluding state, national, and organizational programs) for any of your current employees for one year from date of contract.**

**Time:** 8:00 AM to 5:00 PM

**Location:** Coastal Georgia Center, Savannah, GA

**Instructor:** Peter Morcormbe, CFOT, CFOS/I

**All Course Fees include:** study materials, CD, and textbook: The Fiber Optic Technician’s Manual, 3rd Ed. by Jim Hayes.

**CERTIFIED FIBER OPTICS SPECIALIST / TESTING & MAINTENANCE (CFOS/T)**

If you work in testing/maintenance of fiber optics networks, our 2-day advanced training is your next career step. Beginners may take this course immediately after taking the CFOT; precise details of testing are provided on the web site.

This practical course provides 75% hands-on activities, and will help you understand what you are testing; how to troubleshoot problems in long-haul and short-haul fiber optics networks; differences between applications; and much more.

We offer a general, easy to understand approach to fiber optics testing standards. The Certified Fiber Optics Specialist/Testing exam is given and graded the final day of class. This course is accredited by BICSI for 14 RCDD & 12 Installer Level 2/Technician CECs.

**Suggested Prerequisites:** CFOT Course or any other formal Fiber Optics training course within previous 6 months, or one year of experience.

**Dates:** Thursday to Friday, 1/29-1/30/09 (#09DACCE2475A)

**Cost:** $700

**Sample Classes Include, but are Not Limited To:**

- Task & Time Management
- Personality & Leadership Styles
- Effective Resume Writing
- Positive Interviewing Techniques
- Professional Business and Telephone Etiquette
- How to Dress for Success
- Ethical and Moral Behavior in the Workplace
- The Power of Working with Others
- Communicating Effectively
- How To Be An Effective Team Player
- Superior Customer Service, Internal/External
- Managing and Handling Difficult Situations and People in the Workplace
- Performance Excellence Through Transition (Change Management)
- High Impact Leadership
- Business Etiquette in Today’s Business Atmosphere
- Leading and Managing Diversity Throughout the Workplace
- Performance Management
- Effective Progressive Discipline & Dismissal Procedures
- Keys to Mentoring and Coaching

For more information on Premier Workforce Development, please call Dr. Tony Brett, Director of Continuing Education at 912.478.5442 or email to tbretti@georgiasouthern.edu.
CONTINUING EDUCATION CENTER

THIRD PARTY CONTENT

Professional Development.
THE CORPORATE EDUCATION ACADEMY
JOIN OUR EXPERT PRESENTERS IN FOUR HOURS OF TRAINING TO IMPROVE YOUR SKILL-SET ON THE JOB.

Choose any four-hour seminar for the full rate, or earn the full-day discount when you devote that Thursday to your professional development by attending two different topics (lunch is on your own).
Location: Nessmith–Lane Building, Statesboro, GA
Cost: $159 for one; $300 for two same-day seminars
Late Fee: $199 per seminar for any registration made in the last ten days before the seminar
REGISTRATION closes at noon, the Monday before each seminar
For more information, please contact J. Marie Lutz at 912.478.1763 or seminars@georgiasouthern.edu or visit http://ceps.georgiasouthern.edu/CorporateEducation.html

THURSDAY, FEBRUARY 19
BUILDING TRUST AND EFFECTIVE TEAM BUILDING
(8:00 AM - NOON)
This seminar will include how to adjust your people management skills from player to leader, why teams work and why they fall apart, a three point team foundation strategy and more.
Instructor: Jackie Eastman, Ph.D.

PERFORMANCE EXCELLENCE THROUGH TRANSITION
(1:00 - 5:00 PM)
Change can be threatening and uncomfortable. Learn about the fears, barriers and benefits, achieving change through a daily action plan, and going through the change process with others.
Instructor: Jewel Daniels Herron

THURSDAY, MARCH 26
HIGH IMPACT LEADERSHIP
(8:00 AM - NOON)
In thinking of leaders, we remember those who had a profound influence on us. They were strong role models and decision makers. Evaluate your leadership skills and set goals for improved performance.
Instructor: Trey Denton, Ph.D.

MANAGEMENT SKILLS = PEOPLE SKILLS
(1:00 - 5:00 PM)
Examine your reactions to change and how you communicate the direction of change to others. New and experienced managers alike can improve delegation skills and attitudes, and lead as team builders.
Instructor: Kim Bianca Williams

THURSDAY, APRIL 23
HOW TO BE AN EFFECTIVE TEAM PLAYER AND LEAD THE TEAM THROUGH EFFECTIVE MANAGEMENT
(8:00 AM - NOON)
New management styles require team leaders not bosses. Understanding team–development stages helps us navigate through them successfully. Put new team building information into practice through group discussion, role play and case studies.
Instructor: Jackie Eastman, Ph.D.

MANAGING STRESS IN THE WORKPLACE
(1:00 - 5:00 PM)
Learn how to effectively reduce stress, choose positive responses, and develop an attitude to help prevent stressful situations. Participants will examine individual and group solutions to stressful circumstances.
Instructor: Jewel Daniels Herron

THURSDAY, MAY 21
LEADERSHIP AND EFFECTIVE COMMUNICATION
(8:00 AM - NOON)
In four hours, learn how leaders get things done through communication, develop listening techniques to support and strengthen your team, and discover how to create a trusting, honest, and dedicated team environment.
Instructor: Trey Denton, Ph.D.

THE 360 DEGREE MANAGER
(1:00 - 5:00 PM)
Learn how to apply leadership principles and impact your firm, even if you’re not the boss. Discover specific ways to influence peers and superiors - and become a more valuable team member.
Instructor: Kim Bianca Williams

THURSDAY, JUNE 18
WHY GENERATIONS COLLIDE
(8:00 AM - NOON)
From Boomers to Gen Y, each person brings his or her own set of values to the workplace. Learn why each generation is different and understand why they act the way they do.
Instructor: Trey Denton, Ph.D.

PERSONALITY & LEADERSHIP TRAITS
(1:00 - 5:00 PM)
This interactive seminar will show you ways to work together with different personalities. Learn to lead through your personality, accentuating strengths and overcoming weaknesses.
Instructor: Jewel Daniels Herron

THURSDAY, JULY 16
SUPERIOR CUSTOMER SERVICE, INTERNAL/EXTERNAL
(8:00 AM - NOON)
Why deliver customer service? Repeat business and happiness for both you and your customer. Service turns new customers into repeat customers. Learn to raise the bar in your personal effectiveness.
Instructor: Trey Denton, Ph.D.

TAKING OWNERSHIP
(1:00 - 5:00 PM)
Are you an individual who likes to improve things at work? Ever wonder why somebody does a great job and others seldom do? Become the business partner you want to be.
Instructor: Kim Bianca Williams
GEORGIA SOUTHERN UNIVERSITY • Continuing Education Registration 912.478.5551

---REAL ESTATE TRAINING ONLINE---

GEORGIA PRE-LICENSE SALESPERSON REAL ESTATE FUNDAMENTALS

Georgia Salesperson Real Estate Fundamentals is a 75-hour course required by the Georgia Real Estate Commission for anyone who wishes to become a licensed real estate salesperson in Georgia. The course provides a comprehensive overview of the fundamentals of real estate.
Cost: $299 per person

GEORGIA POST LICENSE LEGAL FUNDAMENTALS

Georgia Legal Fundamentals is a 25-hour course required by the Georgia Real Estate Commission for real estate licensees needing to fulfill the salesperson post-license educational requirements in Georgia. The course provides a comprehensive overview of the legal fundamentals of real estate.
Cost: $139 per person

24 HOUR CONTINUING EDUCATION PACKAGE

Enrollment for this series includes classes on fair housing, environmental hazards, using the internet to serve clients, contracts, purchases and sales agreements, assisting corporate transferees and skills for professional success.
Cost: $139 per person

Access these classes through the Real Estate Training link found on our Professional Development Web site at: http://ceps.georgiasouthern.edu/conted/ceprofdevelmenu.html

---ON-SITE SEWAGE TRAINING MODULES---

ON-SITE SEWAGE MANAGEMENT

Learn the basic principles of safety, potential exposure and health hazards, and principles of ergonomics and specific workplace conditions. Safety issues involved in installing and inspecting on-site sewage systems will also be covered.
Time: 60 minutes = 1 CEU Credit

WASTEWATER CHARACTERISTICS

Gain knowledge of how the parameters of the sewage/wastewater impact the preferred method of treatment. Become familiar with the various testing mechanisms. Learn about wastewater’s biological, chemical and physical characteristics and issues in wastewater quality.
Time: 120 minutes = 2 CEU Credits

PATHOGENS OF CONCERN IN ON-SITE SEWAGE

Learn about the pathogens associated with sewage and how they may carry infectious diseases. Find out about disinfection requirements and the uncertainty associated with treatment, including how to better manage these pathogens to reduce risk.
Time: 120 minutes = 2 CEU Credit

For more information, please contact J. Marie Lutz, 912 478-1763 or visit http://ceps.georgiasouthern.edu/conted/sewagetraining.html

If you are involved in the field of on-site sewage management, either as an environmental health specialist or as a septic tank contractor, then these three courses were designed specifically for you.

Georgia’s Department of Human Resources, Division of Public Health, Environmental Health Section has authorized Georgia Southern University to provide On-Site Sewage (OSS) training as online courses to meet your re-certification needs.

FREQUENTLY ASKED QUESTIONS

DO I HAVE TO BELONG TO A SPECIFIC PROFESSION?

No. Although the training is intended for septic tank contractors/ installers and for environmental health division personnel working for the state of Georgia, it may be useful for personnel in general contracting, safety or other fields. All are welcome.

ARE CONTINUING EDUCATION HOURS AVAILABLE FOR PEOPLE WHO COMPLETE AN OSS CLASS?

Professional Development/CEU certificates will be provided to each participant who completes the end-of-course quiz with 100%. These certificates are designed specifically for personnel needing recertification hours as septic tank contractors. If you work in another profession, please contact seminars@georgiasouthern.edu for information about your CEUs.

IF I DON’T EARN 100% THE FIRST TIME I TAKE THE END-OF-COURSE QUIZ, MAY I RE-TAKE IT?

Yes. You may re-study the material and re-take the quiz as many times as you want during the 30 days that you are registered.

COMPUTER REQUIREMENTS

ALL COURSES REQUIRE INTERNET AND E-MAIL ACCESS.
SOME COURSES HAVE ADDITIONAL REQUIREMENTS.
24/7 ONLINE COURSES

- 24/7 ONLINE COURSES
- TEACHERS! EARN 2 PLU CREDITS PER COURSE • COURSES START MONTHLY • EACH COURSE IS SIX WEEKS IN LENGTH, WITH TWO LESSONS ISSUED PER WEEK • ONE 2-WEEK EXTENSION MAY BE GRANTED

CURRENT PLU-APPROVED COURSES

FOR TEACHERS

COMPUTER SKILLS
- Dreamweaver (8 or MX 2004)
- Microsoft Access 2003 (Intro or Advanced)
- Microsoft Excel 2003 (Intro, Intermediate or Advanced) or 2007
- Microsoft FrontPage 2003 or Outlook 2003
- Microsoft PowerPoint (2003 or 2007)
- Microsoft Word 2003 (Intro, Intermediate or Advanced)
- Photoshop (CS2 or CS3)

TECHNOLOGY COMPETENCY FOR YOU OR YOUR STUDENTS
- The Classroom Computer
- Creating Web Pages I & II
- Designing Effective Websites
- Guiding Kids on the Internet
- Integrating Technology in the K-5 Classroom
- Microsoft Excel in the Classroom (2003 or 2007)
- Microsoft PowerPoint 2003 in the Classroom
- Microsoft Word in the Classroom (2003 or 2007)
- Photoshop CS2 for the Digital Photographer
- Photoshop Elements for the Digital Photographer (3.0, 4.0 or 5.0)

IMPROVING YOUR EFFECTIVENESS (NOT SUBJECT SPECIFIC)
- A to Z Grant Writing
- Big Ideas in Little Books
- The Creative Classroom
- Differentiated Instruction in the Classroom
- Get Assertive!
- Leadership
- Solving Classroom Discipline Problems
- Survival Kit for New Teachers
- Teaching Students with Autism: Strategies for Success
- Understanding Adolescents
- Working Successfully With Learning Disabled Students
- Writing for Children

ENHANCING YOUR CORE CLASSES
- An Introduction to Teaching ESL/EFL
- Enhancing Language Development in Childhood
- Guided Reading and Writing (2 classes)
- Ready, Set, Read!
- Singapore Math Strategies: Model Drawing for Grades 4-6
- Speed Spanish I, II, & III
- Teaching Math: Grades 4-6
- Teaching Science: Grades 4-6
- Teaching Writing: Grades 4-6
- Writing for ESL

PROFESSIONAL LEARNING UNITS (PLU’S)

Each Teacher Education Online Course qualifies for (2) Professional Learning Unit (PLU) credits. A form must be submitted to your Georgia public school system employer. PLU credit is used by employees of Georgia public school systems who currently hold certificates in an approved field (certified teachers, school counselors, administrators, etc.) as credit toward RENEWING their existing certificates. In order to earn PLUs from Georgia, you must complete and submit a Prior Approval Form before registering for any Teacher Education online course. Find the Prior Approval Form at http://ceps.georgiasouthern.edu/conted/cepluapproval.pdf.

You must pass the final exam with a score of 70% or better to earn your PLU credit.

1. Visit our Online Instruction Center: www.ed2go.com/gsu
2. Click the Course link. Once you choose the department and course title you are interested in, select the Enroll Now button. Follow the instructions. Here you will choose a user name and password that will grant you access to the Classroom.
3. When your course starts, return to the Online Instruction Center and click the Classroom link. To begin your studies, simply log in with the username and password you selected during enrollment.

FOR THE GENERAL PUBLIC

EDUCATION TO GO CAREER AND PERSONAL DEVELOPMENT

Take ed2go courses anywhere and when it’s most convenient for you. We offer hundreds of engaging online courses for adults.

All 6-week courses have specific start dates and provide two lessons per week (one every Wednesday and one every Friday).

Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. Each course comes equipped with a patient and caring instructor, lively discussions with your fellow students, and plenty of practical information that you can put to immediate use.

COURSE AREAS:
- Business
- Certification Prep
- Child Care and Parenting
- Computers
- Database Management and Programming
- Digital Photography
- Grant Writing and Nonprofit Management
- Healthcare
- Hospitality
- Languages
- Leisure and Life Enrichment
- Management
- Nutrition
- Test Prep
- Web Design and Graphics
- Writing and Publishing

For more information, please contact Judy Hendrix-Poole at 912.478.5993 or jhendrix@georgiasouthern.edu.

For a full listing of courses, visit www.ed2go.com/gsu
Georgia Southern University, in partnership with Gatlin Education Services (GES), offers online open enrollment programs designed to provide the skills necessary to acquire professional level positions for many in-demand occupations.

Our programs are created by a team of professionals from each respective field; each team works to provide the most effective web-based learning experience available today. Instructors/mentors are actively involved in your online learning experience. They respond to any questions or concerns, as well as encourage and motivate you to succeed.

Each program includes a set of lessons and evaluations; grades are a combination of the instructor/mentor’s evaluation of student work and computer-graded tests. We know you’ll appreciate the quality as well as the convenience of anytime, anywhere learning!

**COURSE AREAS:**
- Healthcare and Fitness
- Business and Professional
- IT and Software Development
- Management and Corporate
- Media and Design
- Hospitality and Gaming
- Skilled Trades and Industrial

**OPEN ENROLLMENT**
GES courses are all self-paced. The instructors respond to the student, not the other way around. Each course has a set of lessons and exams.

**HOW OUR ONLINE GATLIN EDUCATION COURSES WORK:**
1. Begin when you wish.
2. Open Enrollment
3. You are assigned an instructor for one-on-one assistance.
4. Your work is evaluated and a grade of 70% or better is required for a certificate.
5. You should complete the course within 90 days but you may request an additional 90-day extension.
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For more information, please contact Judy Hendrix-Poole at 912.478.5993 or jhendrix@georgiasouthern.edu. A full listing of courses, descriptions, requirements, fees, demos and ratings are available at Gatlin Online Career Training Courses at http://ceps.georgiasouthern.edu/conted/gatlin.html

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