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Librarian's Report 8-31-2016

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Senate Librarians Report submitted by Mark R. Welford, Senate Librarian.

This report includes:

Academic Standards Committee met on June 17, 2016.

Academic Standards Committee met on May 16, 2016.

Academic Standards Committee met on May 12, 2016.

Ad Hoc Committee on Student Ratings of Instruction

General Education and Core Curriculum (GECC) Faculty Senate Minutes

Academic Standards Committee met on June 17, 2016.

Present at the June 17th meeting were Moya Alfonso, (JPHCOPH), Robert Fernekes (LIB), Timothy Giles (CLASS), Lori Gwinett (LIB), Brian Koehler (COSM), Gautam Kundu (CLASS), Bill Levernier (COBA), Teri Melton (COE), Lowell Mooney (COBA), Marshall Ransom (COSM), Amy Jo Riggs (CHHS), Wayne Smith (REG), , Lina Bell Soares (COE).

Not present at the June 17th meeting were Elise Boyett (FIN AID), Marcel Maghiar (CEIT), Danda Rawat (CEIT), Claire Robb (JPHCOPH), Marian Tabi (CHHS), Mark Welford (COSM).

Appeals for June 17, 2016

Tally

Automatic* 10 pts down or less	0	Approved by Dean	2
Automatic Autos-2.0 or better for past 2 terms* List	0	Denied by Dean	12
Denied by Committee*	14		
Approved by Committee*	3	Approved by Assoc. Provost	0
Total Approved Appeals	5		
Total Appeals*	16		

*Total Appeals = total appeals E1 students + E2 student appeals approved by Provost

Academic Standards Committee met on May 16, 2016.

Present at the May 16th meeting were Moya Alfonso, (JPHCOPH), Timothy Giles (CLASS), Brian Koehler (COSM), Teri Melton (COE), Marshall Ransom (COSM), Danda Rawat (CEIT), Amy Jo Riggs (CHHS), Claire Robb (JPHCOPH), Wayne Smith (REG), Marian Tabi (CHHS).

Not present at the May 16th meeting were Elise Boyett (FIN AID), Robert Fernekes (LIB), Lori Gwinett (LIB), Gautam Kundu (CLASS), Bill Levernier (COBA), Marcel Maghiar (CEIT), Lowell Mooney (COBA), Lina Bell Soares (COE), Mark Welford (COSM).

Appeals for May 16, 2016

Tally

Automatic* 10 pts down or less	0	Approved by Dean	2
Automatic Autos-2.0 or better for past 2 terms* List	0	Denied by Dean	7
Denied by Committee*	9		
Approved by Committee*	6	Approved by Assoc. Provost	0
Total Approved Appeals	8		
Total Appeals*	13		

*Total Appeals = total appeals E1 students + E2 student appeals approved by Provost

Academic Standards Committee met on May 12, 2016.

Present at the May 12th meeting were Moya Alfonso, (JPHCOPH), Timothy Giles (CLASS), Brian Koehler (COSM), Gautam Kundu (CLASS), Teri Melton (COE), Lowell Mooney (COBA), Amy Jo Riggs (CHHS), Claire Robb (JPHCOPH), Wayne Smith (REG), Mark Welford (COSM).

Not present at the May 12th meeting were Elise Boyett (FIN AID), Robert Fernekes (LIB), Lori Gwinett (LIB), Bill Levernier (COBA), Marcel Maghiar (CEIT), Marshall Ransom (COSM), Danda Rawat (CEIT), Lina Bell Soares (COE), Marian Tabi (CHHS).

Appeals for May 12, 2016

Tally

Automatic* 10 pts down or less	37	Approved by Dean	2
Automatic Autos-2.0 or better for past 2 terms* List	21	Denied by Dean	15
Denied by Committee*	17		
Approved by Committee*	7	Approved by Assoc. Provost	8
Total Approved Appeals	75		
Total Appeals*	79		

*Total Appeals = total appeals E1 students + E2 student appeals approved by Provost

d Hoc Committee on Student Ratings of Instruction
Meeting Minutes
August 17th, 2016
2:30-3:30 pm

Members in attendance: Trent Maurer, Nan LoBue, Cordelia Zinskie

1. Update on committee membership

Dr. Delena Gatch has resigned from the committee. She was recently appointed permanent Director of Academic Assessment, a 100% administrative appointment, and thought it was important that the committee be composed only of faculty and student representatives. The committee wishes to thank her for her numerous contributions to our work.

Mr. Errol-Anthony Spence-Sutherland, the SGA representative on the committee, has also resigned from the committee. He stated that he no longer held office with SGA, but that he had briefed his replacement in SGA on the work of the committee and she was ready to join us and continue his work. The committee wishes to thank him for his significant contributions to our work and for repeatedly going above and beyond what was expected of him to further our meeting of our charge.

The committee discussed the resignations and the needs of the committee for this academic year. It was decided that because the committee was nearing the end of its work, the addition of another faculty member at this point was unnecessary.

In contrast, the committee thought it was vital to have a student representative on the committee. Mr. Spence-Sutherland had already identified and briefed his replacement. The committee decided to ask the SEC to appoint SGA VP of Academics Eudiah Ochieng to the committee as Mr. Spence-Sutherland's replacement.

2. Review and discussion of Spring 2016 pilot testing of online courses

At the end of the Spring 2016 semester, we pilot tested the SRI form the committee had developed in 35 fully online courses (from a sample of 350 total fully online courses). The courses were selected using a stratified random sampling procedure, to ensure a balance of courses across colleges, graduate vs. undergraduate level, and course size. Each course had a different instructor. The courses represented 20 different departments, with a split of 20 undergraduate and 15 graduate courses. We received at least one student response in 31/35 courses, with an average course response rate of 29%. This response rate is similar to the current SRI response rate for online courses. The data was entered into a database, but aggregate analyses must wait until the collection of SRI data from face to face courses in Fall 2016.

After the SRI data was collected, Trent sent summary reports to each faculty member

(and chair) in the sample for their individual course, along with another copy of the SRI measure and an invitation to answer a 3-question Qualtrics survey about their perceptions of the piloted SRI form. We initially received survey responses from only 4 faculty and 5 chairs, but Trent sent a subsequent reminder and re-invitation to complete the survey. After the reminder, our final tally grew to 11 of the 31 faculty for whom we had pilot data (out of 35) and 9 of the 19 chairs who had faculty selected (out of 20). Their responses were entered into a database, but aggregate analyses must wait until the collection of SRI data from face to face courses in Fall 2016.

3. Next steps/planning for pilot testing in Fall 2016 F2F courses

We plan to obtain the list of F2F courses from the Registrar shortly after the drop/add period ends. We will again use a stratified random sampling procedure to select courses for participation in the pilot SRI, but no instructor who was selected for the online pilot test will be selected for the F2F pilot test. We estimate a total sample of approximately 100 will be selected. Faculty (and chairs) who are selected will be notified as early as possible, but the selection process cannot begin until Agenda Items #4 and #5 (below) are resolved.

The estimated timeline is as follows: In November, the pilot SRI will be administered in the selected courses. Chairs will be expected to send Trent the data files for those pilot SRIs no later than the first day of classes on January 9th, 2017. Trent will enter the data into the aggregate database as it is received. The first week of the Spring 2017 term, Trent will perform the data analyses on the complete sample and share it with the committee. Trent will also send an invitation to answer the 3-question Qualtrics survey about perceptions of the pilot SRI form to all sampled faculty and chairs during the first week of the term, with the closing date for the survey set as the Friday of the second week of classes, January 20th, 2017. After the closing of the survey, Trent will enter all the responses into the aggregate database and the committee will read through the responses of both faculty and chairs from the survey by January 27th. The committee will meet the week of January 30th, 2017 to discuss the results of the pilot test and the feedback received from faculty and chairs. At this meeting, the committee will make a final decision about the recommendation of the pilot SRI form. The committee will write its final report, which it will present to the Senate at the February 13th, 2017 meeting. The committee will try to get the final report to the SEC for dissemination to the senators as much in advance of the February 13th, 2017 meeting as possible. After receiving feedback from the Senate on the final report, the committee will compose a list of relevant motions which it will submit to the SEC by the agenda deadline of February 22nd, 2017 in preparation for the March 8th, 2017 meeting. At the March 8th, 2017 Senate meeting, the motions of the committee will be put forward for the Senate to vote upon. Any motions would list the effective start date for any new SRI measures or policies as August 1st, 2017.

4. SEC/Senate

The committee discussed the February 15th, 2016 Senate meeting where the work of the

committee was last debated as well as feedback and comments we have received from others since that time about the committee's work. There appear to be many questions on campus about the committee's work and many misperceptions and factual inaccuracies about what the committee is doing. It was agreed that it would be a good idea to meet with the SEC as a whole committee in order to update them on the progress of the committee and answer any questions they might have. We also need to request the SEC appoint a replacement for the SGA representative on the committee.

If we are able to schedule this meeting, we will provide the SEC in advance with a description of the pilot SRI form, a copy of the 2014 committee's executive summary and full final report that called for the creation of this committee (and documented many of the issues this committee is trying to address), and an executive summary of some of the research literature in support of the work of the committee. Trent will contact Senate Moderator Richard Flynn to try to set up this meeting.

5. Provost's Office

The committee discussed the need to meet with Provost Bartels about getting support to carry out the charge of the committee. Specifically, although the committee was charged to carry out pilot testing of a new SRI form, the committee was not given any authority to compel compliance from faculty or department chairs. If faculty or department chairs refuse to participate in the pilot testing, the committee is powerless to compel compliance, and without participation, we cannot successfully complete the pilot testing. If we rely only on volunteers for the pilot testing, we will not have a representative sampling of courses and instructors, which defeats the purpose of pilot testing the SRI measure. We need to discuss with the Provost any options we might have to ensure both participation of selected faculty (and chairs) and that the selected chairs send the pilot SRI data to Trent by the January 9th, 2017 deadline so that we can keep to the very tight Spring 2017 timetable for completing our work. The committee agreed that if at all possible, all members of the committee should try to attend this meeting. Trent will follow up with Provost Bartels about scheduling this meeting after we have met with the SEC.

6. Open Discussion

The committee briefly discussed our progress, our hope that the pilot testing would be successful, and some recent literature that supports the work of the committee.

7. Adjourn: The committee adjourned at 3:30 pm

General Education and Core Curriculum (GECC)

Faculty Senate Minutes

August 24, 2016

Voting Members in Attendance: Rocio Alba-Flores (CEIT), William Amponsah (COBA), Yasar Bodur (COE), Michelle Cawthorn (COSM), Julie Garlen (COE), Ellen Hamilton (CHHS), Lili Li (LIB), Jim LoBue (COSM), Clint Martin (CEIT), Amy Jo Riggs-Deckard (CHHS), Jake Simons (COBA), Fred Smith (LIB), and JingJing Yin (JPHCOPH)

Non-Voting Members in Attendance: Amy Ballagh (Student Affairs and Enrollment Management), Eudiah Ochieng (SGA), and Curtis Ricker (Provost Office) and Teresa Flateby (OIE).

Voting Members Not in Attendance: Sarah Bielski (CLASS; class conflict with meeting time), Isaac Fung (JPHCOPH; out of town, attending a conference), and Rob Pirro

Guests: Jack Borders (OIE) and Delena Gatch (OIE)

This was the first meeting of the GECC for 2016-17. The meeting was held in the College of Business Administration, Room 3311 on Wednesday, August 24, 2016. The meeting was called to order at 12:10 pm.

Welcome and Introductions

Dr. Teresa Flateby, Associate Vice-President of Institutional Effectiveness, opened the meeting with a welcome and asked for the members of the committee to introduce themselves. Jack Borders was introduced as the new General Education Assessment Coordinator.

Student Learning Outcomes

Dr. Delena Bell Gatch shared with the committee the General Education and Core Course Curriculum Student Learning Outcomes. These student learning outcomes are posted on the OIE web-site. To access the OIE site, click on the following link:

<http://academics.georgiasouthern.edu/vpie/>

Once there, click “Academic Assessment,” and then click the links to “Core Course” or “General Education” for the respective outcomes.

History of the GECC

Dr. Michelle Cawthorn, Chair of the GECC from 2014-2016, shared a brief history of the committee, which included a brief history of the formation of the GECC:

In Spring 2011, a charge was given by the Provost to the General Education Council to provide leadership for General Education at Georgia Southern University. In August 2011, the “Report of the Assessment Workshop Team” was presented to the General Education Council. The report clarified the distinction between the Core Curriculum and General Education. In Fall 2011, the Faculty Senate approved a motion to make the General Education Committee a standing Senate committee. A second motion, which was also approved, extended the responsibilities of the GEC to include oversight of the core curriculum. The committee then became the General Education

and Core Curriculum Committee.

Work of the GECC

Mr. Jack Borders shared with the GECC the Board of Regents' decision to eliminate the Comprehensive Learning Outcomes from the Core Curriculum. It will be the Committee's decision whether or not to keep these Comprehensive Learning Outcomes or follow the BOR's lead in eliminating them from the Core Curriculum. Discussion of this issue will follow in future meetings.

Mr. Jack Borders discussed with the GECC the timeline for assessing Core Course Assessment Reports. September 16 is the deadline for these reports to be submitted to the Office of Institutional Effectiveness (OIE). Norming sessions will be held prior to reviewing reports. Review of reports will commence on October 3, with reconciliation of scores and feedback due by October 21. The Core Course Report Template and the Core Course Assessment Rubric were also shared with the committee. The timeline for review of 2015-16 Core Course Assessment Reports is as follows:

September 16

- deadline for 2015-16 Core Course Assessment Reports to be submitted to the Office of Institutional Effectiveness (OIE)

September 21

- two Core Course Assessment Reports sent to GECC members to score and provide written feedback in preparation for norming sessions

September 28

- norming session in preparation for reviewing 2015-2016 Core Course Assessment Reports

October 3-21

- GECC reviewing 2015-2016 Core Course Assessment Reports
 - individual scoring of and feedback on reports due by Sunday, October 16
 - reconciliation of scores and feedback on reports due by Friday, October 21

GECC Leadership for 2016-17

Dr. Michelle Cawthorn was nominated to continue as Chair of the GECC for 2016-17. Dr. Julie Garlen volunteered to serve as Secretary. No other nominations were made. Both votes were unanimous.

Adjournment

There being no further business, the committee adjourned at 1:10 pm.

Submitted

There being no elected secretary at the time of this first meeting of the GECC, Jack Borders, the General Education Assessment Coordinator, has respectfully submitted these minutes on behalf of the committee.